

# MEMORIAL HOSPITAL FOUNDATION

Sponsored by the Little Company of Mary Sisters - USA

## **2023 Memorial Hospital Foundation Scholarship Instructions**

The Memorial Hospital Foundation holds over \$75,000 in scholarships for the benefit of students across our service area. Many of the scholarships offered by the Memorial Hospital Foundation have specific purposes and selection criteria. Please reference the Foundation's website for detailed information regarding the scholarships, and link to apply: [www.mhhcc.org/giving](http://www.mhhcc.org/giving)

Students are invited to complete one universal application and choose all scholarships for which they qualify. The scholarship applications open January 1, 2023 and all applications must be submitted online. The scholarship applications will close at 11:59 pm on March 15, 2023. All application submissions are final as of that deadline with no exceptions.

Late submissions will not be accepted. Please do not submit your online application until you have all documents uploaded, as explained below. **No hard copy applications will be accepted. All applications must be submitted electronically.**

Applicants will be asked to complete the online registration, and upload the following documents:

1. High School Transcript: The high school transcript should include three and one-half years of high school minimum.
2. College/Secondary Education Transcript – If applicable: The college transcript should include all available.
3. Reference Letter #1: One personal reference letter (from minister/pastor, friend, scout leader, etc.)
4. Reference Letter #2: One professional or community involvement reference letter (from current or past employer/supervisor, civic club or local organization)
5. Reference Letter #3: One academic reference letter (from teacher, administrator or coach)
6. College acceptance letter, if applicable: If you're already accepted into college, please provide a letter of verification
7. Applicant Headshot: This is optional, and will not be distributed to selection committee. Photos will only be used for publication if chosen as a scholarship recipient. By submitting the headshot, you are granting Memorial Hospital Foundation permission to use it to promote your award.

**Essay Tips:** The essay should be 250 words or less, explaining why you have chosen a healthcare vocation and why you are applying for the scholarship. Be creative! The essay is a very important part of your application. Do not use the following phrase (or one like it): "...because I have always wanted to help people..."

*Note: There is a separate/different application for the Memorial Hospital Foundation Nursing Scholarships (for students entering their 4<sup>th</sup>/final year of nursing school) and the Tonya Heim Nursing Scholarship (current MHHCC employees). Please reference the website for more information.*

If you have questions regarding the application process, please call the Memorial Hospital Foundation office at 812-996-8426 or email [mhf@mhhcc.org](mailto:mhf@mhhcc.org). If leaving a voicemail, please be sure to include your name and a return phone number.